Oracle E-business Suites (EBS) Payroll Functional Lead

INDUSTRY: Public Sector
FULL TIME OR CONTRACT: Open to Both
LOCATION: East Coast

SUMMARY

iLynx provides IT consulting and strategy services exclusively to the Federal and state-local Government. Our commitment to our employees and clients as well as to dedication and trust, have led to iLynx's recognition as one of the fastest growing consulting firm in the DC Metro area. Employment at iLynx means a flexible, collaborative, and open-minded work environment. Learn more at www.ilynxinc.com/careers.

SPECIFIC RESPONSIBILITES:
This role will be the functional consulting lead for the Oracle EBS Payroll and or PeopleSoft v9.2 pension production support activities including:
- ✓ Researching and resolving production support break-fix issues and enhancement requests.
- ✓ Deploying templates and standards.
- ✓ Co-developing the team plans, timelines, organizational structure, and effort estimates.
- ✓ Meeting deliverable schedule.
- ✓ Advising Internal lead on assigning work items to team members/subject matter experts.
- ✓ Creating new/revising existing configuration and documenting configuration decisions.
- ✓ Writing/revising development item, security, and batch functional specifications.
- ✓ Developing/assisting with test script creation.
- ✓ Performing/supporting testing efforts, including researching and resolving issues.
- ✓ Providing input to business processes, user procedures, & training materials.
- ✓ Confirming team member and subject matter expert deliverables are completed within quality, timeline, and budgetary requirements.
- ✓ Liaise with project team members to facilitate issue resolution and completion of deliverables.
- ✓ Escalating issues which affect delivery and quality that are beyond scope of influence.
- ✓ Providing accurate and detailed weekly task reports.

MINIMUM/REQUIRED QUALIFICATIONS AND KEY EXPERIENCES:
- ✓ More than 10 years of Oracle EBS or PeopleSoft Human Capital Management implementation/upgrade experience as a functional lead within areas of responsibility.
- ✓ Have extensive experience implementing and supporting complex public sector pensions functionality including July Rate changes, multiple pension programs by labor agreement, integration between human resources and pensions, etc.
- ✓ Extensive experience developing functional project plans, configuring the applications, documenting the business processes and application configuration, writing functional specifications, creating test scripts, executing test scripts, researching and resolving testing issues, documenting user procedures, and preparing for and executing go-live activities in large complex clients
- ✓ Experience with Oracle EBS or PeopleSoft human capital management upgrade and/or implementation activities at public sector, higher education, or healthcare industry clients.

- ✓ Expertise working on customized Oracle, PeopleSoft HCM and integrating with PeopleSoft or Oracle financials, supply chain, student, and OBIEE functionality, and custom and/or 3rd Party Systems and Service Providers.
- ✓ Extensive experience working on teams comprised of integrated client, consulting firm, and/or independent Oracle consultants.
- ✓ Experience performing upgrade and/or implementation projects in a multi-entity shared services transaction processing environment with employee populations of greater than 30,000.
- ✓ Expertise with Microsoft Office suite of products such as Word, Excel, PowerPoint, Visio, Access, MS Project, and SharePoint and/or equivalent.

REQUIRED KEY SKILLS:
- ✓ Knowledge of human capital management-related (HCM) transaction processes and technologies.
- ✓ Knowledge of full Systems Development Lifecycle (SDLC) from a functional lead perspective.
- ✓ Ability to keep HCM data confidential.
- ✓ Strong problem solving and analytic skillsets.
- ✓ Strong verbal and written communication skills with ability to create leader, user, and project documentation and procedures, clearly and concisely.
- ✓ Strong meeting facilitation and interviewing skills.
- ✓ Meeting presentation skills.
- ✓ Ability to work well with individuals at all levels within and outside the organization.
- ✓ Extensive supervising, coaching, inter-personal, and collaborating skills and overseeing high quality and timely deliverable creation.
- ✓ Ability to work well under pressure and multi-tasking in a fast paced organization.

EDUCATION:
The Offeror shall propose a candidate with a bachelor's degree from an accredited college or university with a major in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

COMPENSATION:
Open

BENEFITS:
iLynx is proud to offer a competitive salary, high-quality, broad and diverse benefits, a generous Paid Time Off plan and a corporate 401k plan. iLynx offers exceptional opportunities to develop a rewarding career. For more information you can send any questions to careers@ilynxinc.com.